



## Clark Public Utilities

### Customer Checklist for Net Billing: 101kW to 1 MW

- Submit an application to the Utility:
  - ✓ Completed and signed Interconnection Application
  - ✓ Signed Net Billing Agreement
  - ✓ Electrical schematic drawing (with electrical engineer PE stamp)
  - ✓ Site plan with proposed meter location(s)
  - ✓ Provisions for a Visible-break Lockable Disconnect, if required
  - ✓ Manufacturer cut sheets (solar panels, inverters, etc.)
  - ✓ Approved BPA SGIA (if system exceeds 199kW)
  - \*A completed System Impact Study if required or any other studies required by the Utility
  
- Send completed and signed Interconnection Application and Agreement to:
  - Email: [netbilling@clarkpud.com](mailto:netbilling@clarkpud.com)
  - Mail: ATTN: Energy Resources, Customer Generation  
Clark Public Utilities  
P.O. Box 8900  
Vancouver, WA 98668
  
- Receive written design approval from the Utility to proceed with parallel operation of the generation facility. This written approval will not be provided until all required Customer, Utility, and Balancing Authority system improvements are completed and the customer demonstrates that their generating system protective apparatus are operating correctly and settings for other equipment, such as inverters, meet the Utility's specification.
- Pay fees once you receive the pre-bill. Include construction account number (not customer's utility account) from pre-bill on the check.
  - A non-refundable processing fee
    - \$500 (Tier 2, 101kW to 500kW)
    - \$1,000 (Tier 3, 501kW to 1,000kW)
  - Production Meter:
    - Single Phase, 240v and under: \$1,400 (plus tax)
    - Single Phase, over 240v: \$1,400 (plus tax)
    - Three Phase: \$3,000 (plus tax)
    - Additional fees will apply where normal utility access can't be provided
- Acquire an electrical permit from Washington State L&I (360-896-2300) or from the City of Vancouver (360-487-7802) if the installation is within the Vancouver city limits.
- Complete the installation of the electric generating system and meter socket(s)
- Receive approved inspections from the State L&I or City of Vancouver Electrical Inspector
- Utility installs the Bidirectional Meter and Production Meter.

Note: The Utility will not install the Bidirectional Meter and Production Meter until it has been notified of the approved electrical inspection.

- ❑ Start generating power!

Questions? Contact Net Billing: (360) 992-3244 or [netbilling@clarkpud.com](mailto:netbilling@clarkpud.com)